



The Students' Loan Bureau (SLB) invites applications from suitably qualified persons for the following position:

Management Accountant (Level 8)

The Management Accountant is accountable for the achievement of the Bureau's budgeting, management accounts preparation, financial reporting, treasury management, fixed asset management and loan accounting objectives in order that SLB achieves its Mission, Vision and Major Targets in a sustainable manner.

Planning

1. Contribute to the development of the Finance and Accounting Division's annual strategic planning process, resulting in the division's cascaded strategic plan and scorecard.
2. Update, in conjunction with each direct report, his/her Job Accountability, ensuring alignment to the Bureau's cascaded strategic plan and scorecard.
3. Update, in conjunction with direct supervisor, own Job Accountability, ensuring alignment to the Bureau's cascaded strategic plan and scorecard.
4. Develop, in conjunction with each direct report, his/her individual development plan arising from the performance review process.
5. Develop, in conjunction with direct supervisor, own individual development plan arising from the performance review process.

Team Development

6. Constantly review the competency and performance of all team members in the division. Provide continuous coaching and lead the implementation of each direct report's individual development plan.

Execution

7. Direct the financial budgeting processes, ensuring that budgets are prepared in a timely and accurate manner and are aligned with organizational goals and objectives.
8. Direct the management accounts preparation processes, ensuring that management accounts are prepared in a timely and accurate manner and provide relevant and insightful information to management.
9. Direct the financial reporting process, ensuring that financial reports are prepared in accordance with accounting standards and regulations, and provide accurate and timely information to stakeholders.
10. Direct the treasury management processes, ensuring that cash flows are effectively managed, investments are made in accordance with established policies, and risk is properly assessed and managed.
11. Direct the fixed asset management processes, ensuring that fixed assets are properly recorded, and managed in accordance with accounting standards and organizational policies.

12. Direct the loan accounting processes, ensuring that loans are properly recorded, interest and principal payments are accurately accounted for, and compliance with loan covenants and regulations is maintained.
13. Direct the preparation and provision of cash flow projections based on various moratoriums on principal repayment, loan tenure, interest rate mixes, etc., ensuring adequate cash availability for the disbursement of tuition.
14. Direct the monitoring of bank balances and investment decisions based on cash availability, ensuring that a system is in place to attract the highest rates of return for the SLB's investments.
15. Provide advice on Management Accounting, Loan Accounting and Treasury Management as requested

Monitoring and Reporting

16. Contribute to the preparation of the Finance and Accounting monthly performance report in the scorecard format, then attend the monthly divisional strategy review meeting in discussing performance issues, ensuring there are diagnoses and corrective actions for any performance variances.

Qualifications and Experience

- ✓ ACCA Level 2 or equivalent.
- ✓ Diploma in Leadership or equivalent.
- ✓ Five (5) years in Finance/Accounting, with at least two (2) years in a supervisory position.

Specific Knowledge

- ✓ Knowledge of SLB and GOJ's accounting principles, practices and procedures.
- ✓ Knowledge of local financial and economic environment.
- ✓ Knowledge of investment techniques and the relevant markets.

Remuneration Package

- Basic Salary \$6,333,301.00 - \$8,517,586.00

Applications along with résumés should be forwarded **no later than Sunday, May 31, 2026** to:

Manager, Human Resource Management and Development
Students' Loan Bureau
86 Hope Road
Kingston 6

E-mail: careers@slbj.com

We thank all applicants for their expressions of interest, however, only shortlisted candidates will be contacted.