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# Request to Apply Extra Payment to Loan Principal

**Section A: Customer Information**
Customer Name: _____
Loan Account Number: _____
Tax Registration Number (TRN) _____

**Section B: Payment Details**
Excess Amount Available): _____
Amount to Apply to Principal: _____

**Section C: Repayment Option**
☐ Maintain Existing Monthly Payment:
☐ Adjust Monthly Payment:

**Section D: Customer Declaration**
I request that the excess payment amount of   $_____ be applied to the principal balance of my loan.

_____                    _____
**Customer Signature**                              **Date**

| **Internal Use Only** | | |
|---|---|---|

**Section E: CRMS Validation**

| Validated By (Name): | Name | Signature | Date |
|---|---|---|---|
|  | _____ | _____ | _____ |

| Section F: Accounting Dept | Name | Signature | Date |
|---|---|---|---|
| Maker (Name/Signature/Date): | _____ | _____ | _____ |
| Checker (Name/Signature/Date): | _____ | _____ | _____ |