



Refund/Transfer Request Form

DATE:	____ / ____ / ____ (dd/mmm/yyyy)	TRN:	
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NAME :	First Name	Last Name
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ADDRESS:			
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TELEPHONE CONTACT:	Cell	Home	Work
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EMAIL ADDRESS:	
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REQUEST TYPE:	<input type="checkbox"/> Refund	<input type="checkbox"/> Transfer	LOAN TYPE:	<input type="checkbox"/> PAYS/ POSTGRAD	<input type="checkbox"/> TARGETED/ UNDERGRAD
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FOR REFUND						FOR TRANSFER	
APPLICATION YEAR:						APPLICATION YEAR TO TRANSFER FROM:	
TYPE OF FEE TO BE REFUNDED:						APPLICATION YEAR TO TRANSFER TO:	
AMOUNT TO BE REFUNDED:	\$					AMOUNT TO BE TRANSFERRED:	\$
BANK:	BNS	NCB	FGB	FCIB	JNB	SAGICOR	SPECIAL REQUEST:
BRANCH:							
BANK ACCOUNT #:							
ACCOUNT TYPE:							
SIGNATURE:							

****Kindly Note:****

1. Only Insurance Fees are refundable and transferable.
2. Processing and Application fees are only refundable if paid in excess of the required amount.
3. Transfer of insurance is actionable upon cancellation of loan application.
4. Full refund is actionable upon cancellation of loan application.

**If the Loan Application Status is at Status 'D' or 'E', a Cancellation form should be completed and submitted.*

FOR OFFICIAL USE ONLY:										
APPLICATION STATUS: [✓]	A	B	C	D	E	LOAN STATUS:	Active <input type="checkbox"/>			
							Cancelled <input type="checkbox"/>			
ATTACHED:										
Receipt <input type="checkbox"/>	Cancellation Form <input type="checkbox"/>	Other: _____								